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reproprint

BIG demand for archive scanning One Million scans achieved in record time!

Our Reproprint branch in Portsmouth acts as the scanning hub for our organisation and they were over the moon to learn that they had just completed their one-millionth drawing scan!

Our scanning project started nearly five years ago and that means that on average, we have completed 200,000 scans a year, or nearly 800 per working day since – good going in anyone's language!

Tens of thousands of that 1m + scans have been completed by us for just one customer, Broadway Malyan – the international architectural practice. Many of our architectural, engineering and construction customers are waking up to the numerous advantages offered by the mass scanning of their drawing archive; and it's not just the potential cost-saving of off-site storage that is attracting companies to this.

For instance, the following article appeared in 'Repro Report' – the news magazine of the International Reprographics Association.

"When the levees around New Orleans gave way during Hurricane Katrina last summer, thousands of businesses saw their assets sink into the muck. Architects and engineers, many of whom assumed they would be helping rebuild the city, thought their drawings were lost forever.

Customers of Ridgway's however, were in for a pleasant surprise. The

company had moved digital files of its clients' work to a Ridgway's location in Houston. With a few clicks of the mouse, the Ridgway's in Baton Rouge- which had survived the storm – was able to access those files and get them into customers' hands.



Mike Cox with a drawing and a CD which contains 2,500 drawings. "Well, what would you do?" asks Mike.

"Our customers were literally in a crisis position," says Jerry Zulli, Vice President of Ridgway's Southeast Division. "They were up against tight constraints to begin the rebuilding process and needed their print jobs completed as soon as possible."

"Our job was to provide our municipal customers with the tools they needed to get their jobs done," Zulli says. "We're proud to have helped facilitate the process of rebuilding and restoring a great city."

So, whilst we don't expect too many 'Katrina' style hurricanes in southern Britain on a regular basis, nonetheless, the risk of losing a drawing archive to flood or fire remains a real one.

Mike Cox, the Building Services Manager for Broadway Malyan, headed up their scanning project which got under way some eighteen months ago. The advantages of devoting some time, effort and cost to such a project, far outweighed the downside, as far as Mike was concerned. "For a start, whilst I won't tell you how much we saved in off-site storage costs – believe me, it was considerable."

Cost savings and greater efficiency

Mike goes on, "In line with standard practice, we have to offer our clients a twelve year maintained archive service. Now, along with our partners at Reproprint, we can store up to 2,500 drawings on one CD. We retain a back-up CD and Reproprint hold a further copy in their secure vault. That's peace of mind!"



To ensure accuracy, we index from the scanned image

On top of this, all drawings can be quickly and easily accessed. Copies can be printed off for client amendments or alterations and then re-stored with great efficiency.

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And do not forget, Repropoint spend considerable time prior to indexing, 'cleaning' the scanned drawing, 'de-speckling' and 'removing noise'

A complete system

"Furthermore, it's a complete system," adds Mike. "DRAFT" (Drawing, Retrieval and Archival File Transfer), is the EDM, (electronic drawing management), software package installed by Repropoint to provide a search and viewing facility. This enables documents to be read on any PC without any other special programmes."

Materials

We can scan all documents up to 40" wide. Colour or black and white can be handled by our state-of-the-art systems. We can work from any media including paper, film, vellum, translucent materials, dyeline prints and even prints mounted on board up to 12mm thick.

Microfilm

Many drawings and other documents have been filmed to 35mm and mounted in aperture cards. We have microfilm scanners to enable the filmed image to be retrieved and integrated onto the CD. Even if the cards have been punched with Hollerith punch code

data, the information can be extracted and incorporated into our EDM system.

Legal and office documentation

Using fast A4 and A3 scanners, we can scan legal and office documentation and convert them into PDF files. Thereby enabling a search through all data quickly and efficiently by making use of the on-board indexing system. *So, there you are – help is at hand!*

For your peace of mind, leave behind high storage costs, both on and off site, dirty and damaged drawings which always convey the wrong impression, inefficient, costly and time-consuming retrieval of drawings from massive and badly organized hard copy archives.

Instead, simply embrace new technology storage, back-ups and securely stored copies. No risk of loss, by fire or flood, (or any other disaster come to that), of valuable drawings which sometimes cannot be replaced.

All you have to do is give us a ring on 01483 596203 and help is at hand. Invest in the kind of peace of mind that Broadway Malyan's Mike Cox discovered. "It was a bit of a task to start with, but what an efficient system we've ended up with. I

can't recommend this method of archival storage highly enough. Our partnership with Repropoint, the installation of DRAFT and the turnaround service we get from Mark Barbour at their Portsmouth branch, really has paid dividends."

Give us a ring. We look forward to working with you.



Mark Barbour begins scanning '000's of hard copy drawings.

Launch of revamped website – www.repropoint.com

We have now completed a massive re-design of our website in an effort to make it more friendly for you to use. We hope that you will find it easier on the eye, easier to find your way around and easier to buy from.

Go to www.repropoint.com now and take a look for yourself.

As we endeavour to continue offering premier levels of service to all of our customers and website ordering becomes more and more appealing, we expect to see more of you ordering direct from our website. Obviously, this will not apply to those products and services requiring site visits or surveys, or indeed protracted discussions regarding the design of promotional graphics.

But for all IT supplies, stationery and office supplies, our on-line ordering facility could not be more convenient. To order on-line you will need a Repropoint account. Once the account is up and running, we will supply you with a user number and you can register using your own password.

You will then be able to examine your account and check outstanding and paid invoices. And this applies even if you purchase products other than consumable supplies.

There is lots to see on our new website and feedback forms for you to let us know how we are doing. We need to know that you are happy with our products and levels of customer service – any comments or suggestions we receive are always treated with urgency.

We hope that you will join our growing number of Internet customers, but don't forget – we are not a faceless organisation. Give us a ring if you want to speak to someone, or even visit one of our branches – we'd love to see you.

All contact information is available at:
www.repropoint.com/repropoint2/office/contact-us



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Record number of Repropoint's 'Reprodesk' installed in a day!

If you work in CAD and would like to spend less time getting your files printed and more time completing creative tasks, then 'Reprodesk' is for you.

Repropoint's Reprodesk provides architectural, engineering and construction organisations with a solution for sending large format data direct to our print queue, error free.

Reprodesk enables users to create, process, preview and submit a print job for printing as a single task. It allows users to transfer files to our server via a modem or FTP connection. File compression means much quicker transmission and other features include complete viewing capabilities and file error checking, which ensure that your job is printed correctly first time.

IID Architects, a successful practice in south west London had no problem appreciating the merits of this software and had fourteen 'seats' installed in one working afternoon. "It's a seamless method for previewing files on screen prior to printing", says Bernard GreenWalker, Office Systems Co-ordinator at IID Architects, adding, "it is convenient, efficient and helps reduce costs. The preview screen offers detail more than accurate enough for architectural purposes; it's flexible and file sizes have NOT proved to be a problem. The greatest advantage is, we can forward files and print out direct from Repropoint's machines at three o'clock in the morning if we want to! Repropoint fold, finish and collate the drawings and have them back to us before the day is underway.

IID Architects is a practice specialising in the educational, primary health care and ecclesiastical sectors. Employing around twenty people, IID have made steady progress in growth since being established in 1986 and they have recently moved premises to a new Huf Haus office in Richmond. "This gives us more space", says partner Chris Box, "...a fresh start and the opportunity to meet the challenges of the 21st century with renewed energy and imagination. As a sustainable, accessible development, it reflects the core values of the practice."

Repropoint Account Manager, Dave Pascoe, is anxious to grow business with this influential practice and apart from printing out drawings from data files received overnight, he tells us, "...we have now supplied IID with a brand new large format plotter and numerous promotional graphics".

If you think that 'Reprodesk' could help you and your business to save time and money whilst at the same time improving efficiency, then for more information and a laptop on site demonstration, **please contact Alex North on 020 8570 9393, alternatively his mobile is 07917 007013, or you can email him at alex.north@repropoint.com**



IID's new Huf Haus office in Richmond



Bernard GreenWalker, (standing left) and Dave Pascoe (standing right), presenting a Reprodesk training session with several colleagues.



Dave Pascoe with the newly installed HP DesignJet 500

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Who say's we can't compete on inkjet cartridges?

Everyone's general perception is, go to an out of town office supplies/ computer world type outlet and get your paper, inkjet cartridges and so on at a fraction of the price that companies like ours have to charge. After all, we carry a significant overhead with the cost of our sales office operation, five people working full time – answering the telephone within three rings. You will get straight through to a human being without having to press endless buttons, ring 01483 596281 and test us!

We have an even bigger overhead with our fleet of vans and drivers, 22 vehicles, many of them delivering twice a day to most of our customers throughout the south.

And if you have an account with us you will receive 28 days free credit before your invoice is posted out to you for payment. So, you would expect us to be uncompetitive wouldn't you?



WRONG!

Let us look at a selection of proprietary inkjet cartridges.

The HP51640A, a popular black ink cartridge is available from us at £21.39. According to Staples website on Thursday 29th June, their price for the same product is £22.99.

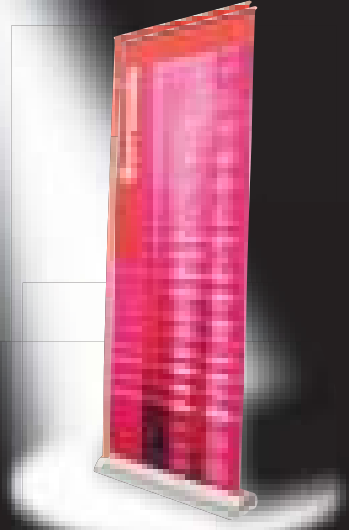
The 51626A, another popular blank ink cartridge is £21.09 from Reppoint and £22.99 from Staples.

One of the colour cartridges, No.C6578A is £23.50 from us and £24.99 from Staples.

Don't expect us to be more expensive just ask us to quote - you might be surprised. We deliver twice a day to more than 80% of our customers. We carry massive stocks of paper at our Woking headquarters warehouse and we have a sales office compliment with more than 200 years experience between them – people who know what they are talking about with a considerable heritage in this business.

Here to help, not to hinder! Go on, give us a ring on 01483 596281

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Have we got your details correct?

Please check your name, company address and job title shown on the front cover. If any changes are needed, please email them to database@reppoint.com or return this copy of Reppointer to us showing the corrections. Alternatively, you can ring Liz Mills on 01483 596209

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